

ENDOWMENT COMMITTEE

Unitarian Universalist Congregation of Binghamton

APPLICATION for 2026 ENDOWMENT GRANT
Cover Page

This is an application for a Grant from the UUCB Endowment Fund for the year 2026.

Approved projects will be funded from January 1, 2026 - December 31, 2026

To all grant applicants, please fill in the following information and forward it to the Endowment Committee no later than **January 5, 2026**. Electronic submissions may be made to endowment@uubinghamton.org. Hard copies may be submitted to the UUCB Endowment, 183 Riverside Dr., Binghamton, NY 13905.

Determinations will be made and applicants apprised of the decisions in January 2026.

Applications must be from a UUCB member, or have the endorsement of a member of UUCB (Project UUCB liaison).

Name of Applicant/Project UUCB Liaison: _____

Address of Applicant: email _____

Mailing address: _____

Phone: _____

Signature: _____ Date: _____

Name of Grantee (write "same" if appropriate): _____

Address of Grantee: _____ Ph: _____

Title of Proposed Project: _____

Grant Amount Requested: _____

Application Checklist

1. Cover page ☐
2. Short answer questions ☐
3. Project description ☐
4. Timeline ☐
5. Budget ☐

Short Answer Questions:

Applicability of the Grant to the Purposes of UUCB (check any that apply):

- 1) ☐ Capital improvement to Congregation property
- 2) ☐ Community outreach program (such as local non-profit organization).
- 3) ☐ Education, such as developing Church leadership and/or student activities.
- 4) ☐ Wider mission, such as the Unitarian Universalist Service Committee.
- 5) ☐ Other charitable purposes.

Coordination with the Mission of UUCB: Describe how the grant will be in keeping with the following UUCB Mission Statement:

"We offer a spiritual home where we explore, celebrate, and cherish our inter-connectedness, encourage growth and transcendence, and act with justice and compassion."

Coordination with Programs at UUCB: It is important that consideration be given to how this proposed project fits within other activities/programs/areas of UUCB. If applicable, please list the committee(s) and leadership with whom the proposed grant request has been discussed. Please include the names of the person(s) in the discussion, their position on the committee, and the comments from the discussion:

Please note: If the project is funded, you will be assigned an Endowment Committee liaison and you will be required to provide a Final Report covering the following areas:

What was accomplished in the project?

How were funds expended? Unspent funds (explanation).

How many congregation members were directly involved in the project (e.g. volunteers, attendees, etc.)

Any unforeseen challenges encountered?

Suggestions to Endowment Comm. regarding the process.

Project Description: State the specific purpose of the project. To this end, explain the need for your project, including its goals and objectives. Provide a clear and concise plan for your project.

A simple and direct approach is requested (do not exceed five typewritten pages).

On a separate page, include a **timeline** for your project (with approximate dates and activities, and a clearly denoted end date).

Budget: On a separate page, provide a budget showing where and how the money is to be spent. Budget categories could include: program supplies, materials, conference and other travel expenses, personnel costs (e.g. childcare expenses), etc.